

Assignment Incentive Pay

Overview

Introduction

This guide provides the procedures for entering Assignment Incentive Pay (AIP) in Direct Access (DA).

[Assignment Incentive Pay for Cutters Undergoing Maintenance Periods](#)

[Assignment Incentive Pay for Pre Commissioning Cutter Crews](#)

[ACN 015/22 - Assignment Incentive Pay For Remote and Austere Conditions \(AIP-RAC\)](#)

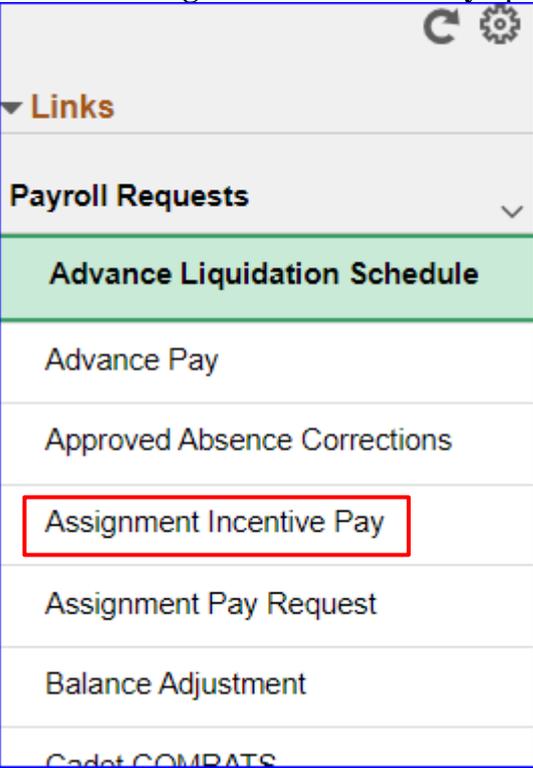
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AIP – Remote & Austere Conditions

Introduction This section provides the procedures for entering Assignment Incentive Pay for Remote and Austere Conditions (AIP – RAC) in DA.

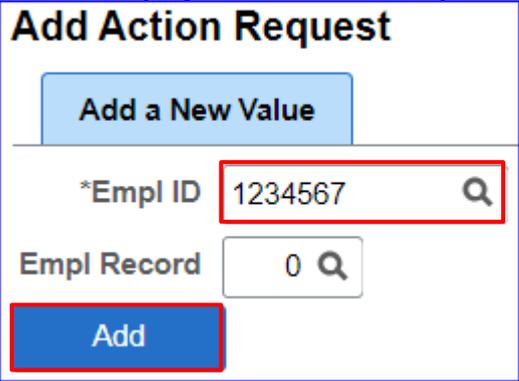
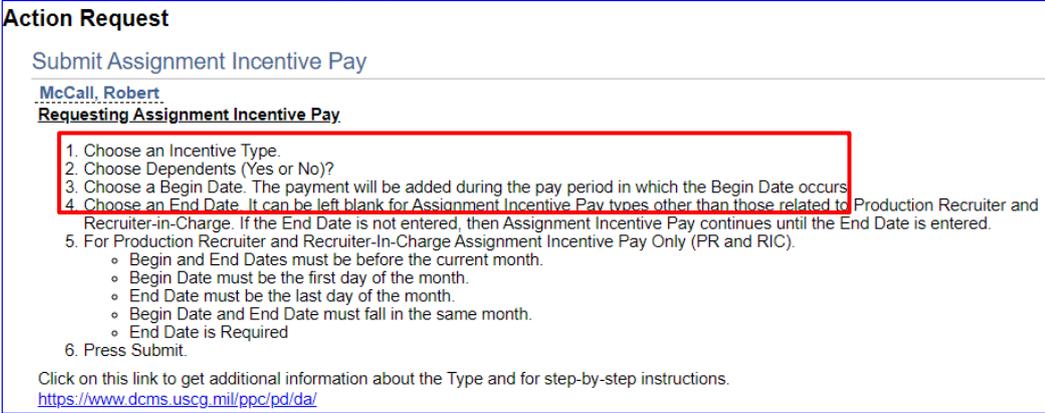
Procedures See below.

Step	Action
1	<p>Click on the AD/RSV Payroll Workcenter tile.</p> 
2	<p>Select the Assignment Incentive Pay option.</p> 

Continued on next page

AIP – Remote & Austere Conditions, Continued

Procedures,
continued

Step	Action
3	<p>Enter the member's Empl ID and click Add.</p> <p>NOTE: If the member belongs to more than one component (i.e., Reservist and Civilian employee), ensure the Empl Record is the military record.</p> 
4	<p>The Submit Assignment Incentive Pay action request will display. Read the directions and enter the appropriate data.</p> 

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AIP – Remote & Austere Conditions, Continued

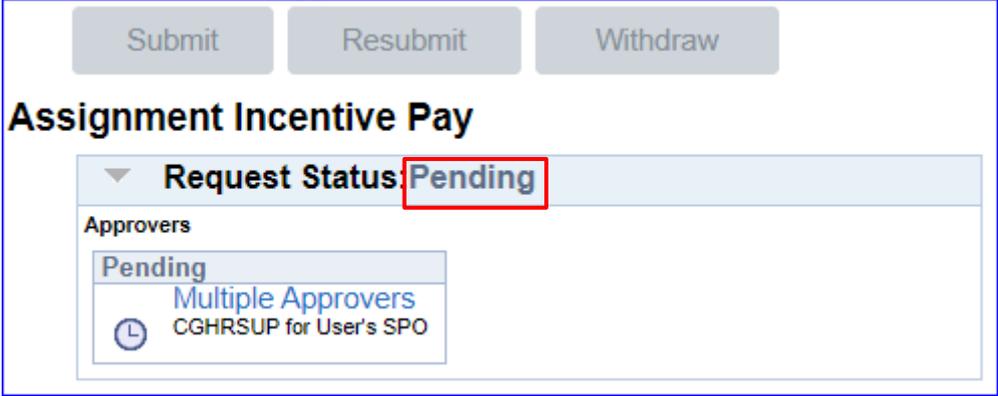
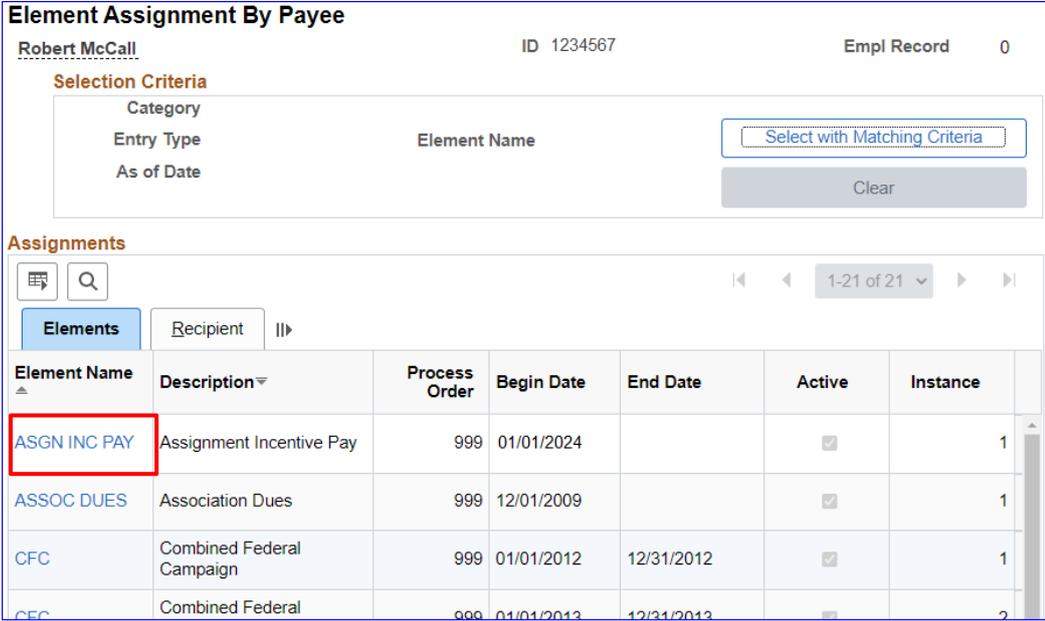
Procedures,
continued

Step	Action						
5	<p>Once all the data is entered, click Get details.</p> <p>NOTE: Dependents? – With or Without Dependents must be selected for this Pay Type to be processed. No other selectable options will not allow completion.</p> <table border="1" data-bbox="327 562 911 781"> <tr> <td>RAC1</td> <td>RAC - OL-STA Brant Point</td> </tr> <tr> <td>RAC2</td> <td>RAC - STA Brant Point</td> </tr> <tr> <td>RAC3</td> <td>RAC - STA Menemsha</td> </tr> </table> <div data-bbox="327 819 1369 1108"> <p>Request Details</p> <p>Pay Type: <input type="text" value="RAC3"/></p> <p>Begin Date: <input type="text" value="01/01/2024"/></p> <p>End Date: <input type="text"/></p> <p>Dependents?: <input type="text" value="Without Dependents"/></p> <p>Get Details</p> </div>	RAC1	RAC - OL-STA Brant Point	RAC2	RAC - STA Brant Point	RAC3	RAC - STA Menemsha
RAC1	RAC - OL-STA Brant Point						
RAC2	RAC - STA Brant Point						
RAC3	RAC - STA Menemsha						
6	<p>The Request Information section will populate. Enter any Comments as appropriate, then click Submit.</p> <div data-bbox="327 1218 1369 1543"> <p>Request Information</p> <p>Incentive Type: Remote and Austere Conditions</p> <p>Incentive Details: STA Menemsha</p> <p>Dependents?: Without Dependents</p> <p>Incentive Mthly RT: \$130</p> <p>Comment: <input type="text"/></p> <p>Submit Resubmit Withdraw</p> </div>						

Continued on next page

AIP – Remote & Austere Conditions, Continued

Procedures,
continued

Step	Action																																			
7	<p>The Request Status will update to Pending and the action request will be routed to the SPO for review/approval.</p>  <p>Assignment Incentive Pay</p> <p>Request Status: Pending</p> <p>Approvers: Multiple Approvers (CGHRSUP for User's SPO)</p>																																			
8	<p>Upon approval of the action request, review the member's EABPs to ensure the action request processed as entered. Click ASGN INC PAY Element Name to view the details of the EABP.</p>  <p>Element Assignment By Payee</p> <p>Robert McCall ID 1234567 Empl Record 0</p> <p>Selection Criteria</p> <p>Category: [] Entry Type: [] Element Name: [Select with Matching Criteria] As of Date: [] [Clear]</p> <p>Assignments</p> <table border="1"> <thead> <tr> <th>Element Name</th> <th>Description</th> <th>Process Order</th> <th>Begin Date</th> <th>End Date</th> <th>Active</th> <th>Instance</th> </tr> </thead> <tbody> <tr> <td>ASGN INC PAY</td> <td>Assignment Incentive Pay</td> <td>999</td> <td>01/01/2024</td> <td></td> <td><input checked="" type="checkbox"/></td> <td>1</td> </tr> <tr> <td>ASSOC DUES</td> <td>Association Dues</td> <td>999</td> <td>12/01/2009</td> <td></td> <td><input checked="" type="checkbox"/></td> <td>1</td> </tr> <tr> <td>CFC</td> <td>Combined Federal Campaign</td> <td>999</td> <td>01/01/2012</td> <td>12/31/2012</td> <td><input checked="" type="checkbox"/></td> <td>1</td> </tr> <tr> <td>CFC</td> <td>Combined Federal</td> <td>999</td> <td>01/01/2013</td> <td>12/31/2013</td> <td><input checked="" type="checkbox"/></td> <td>2</td> </tr> </tbody> </table>	Element Name	Description	Process Order	Begin Date	End Date	Active	Instance	ASGN INC PAY	Assignment Incentive Pay	999	01/01/2024		<input checked="" type="checkbox"/>	1	ASSOC DUES	Association Dues	999	12/01/2009		<input checked="" type="checkbox"/>	1	CFC	Combined Federal Campaign	999	01/01/2012	12/31/2012	<input checked="" type="checkbox"/>	1	CFC	Combined Federal	999	01/01/2013	12/31/2013	<input checked="" type="checkbox"/>	2
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AIP – Remote & Austere Conditions, Continued

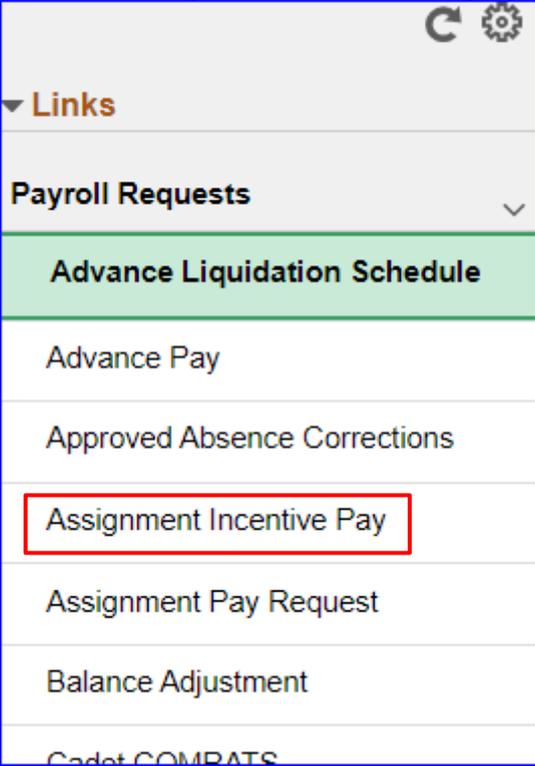
Procedures,
continued

Step	Action																																																				
9	<p>The details of the EABP should match the information entered in Step 5.</p> <div data-bbox="327 521 1366 1357" style="border: 1px solid black; padding: 5px;"> <div style="border: 1px solid gray; padding: 5px;"> <p style="text-align: center;">Element Assignment By Payee x</p> <p style="text-align: right;">Help</p> <hr/> <p>Element Detail</p> <table border="0" style="width: 100%;"> <tr> <td>Employee ID</td><td>1234567</td> <td>Empl Record</td><td>0</td> <td>Name</td><td><u>Robert McCall</u></td> </tr> <tr> <td>Element Name</td><td>ASGN INC PAY</td> <td>Assignment Incentive Pay</td><td></td> <td>Instance</td><td>1</td> </tr> </table> <p>Assignment Process Detail</p> <table border="0" style="width: 100%;"> <tr> <td><input checked="" type="checkbox"/> Assignment Is Active</td> <td>Currency Code</td><td>USD</td><td>US Dollar</td> <td>End Date</td><td></td> </tr> <tr> <td>Process Order</td><td>999</td> <td>Begin Date</td><td>01/01/2024</td> <td>Previous End Date</td><td></td> </tr> <tr> <td><input type="checkbox"/> Allow Batch Update of End Date</td> <td colspan="4"></td> <td>Updated in Payroll Run</td> </tr> </table> <p>Calculation Information</p> <table border="0" style="width: 100%;"> <tr><td>Calculation Rule</td><td>Amount</td></tr> <tr><td>Amount</td><td></td></tr> <tr><td>Amount Element</td><td></td></tr> <tr><td>Amount Value</td><td></td></tr> </table> <p>ASGN INC PAY ELEMENT OVERRIDES</p> <table border="0" style="width: 100%;"> <tr><td>*Incentive Type</td><td>Remote and Austere Conditions</td></tr> <tr><td>*Incentive Location</td><td>STA Menemsha</td></tr> <tr><td>*Dependents?</td><td>Without Dependents</td></tr> </table> <p>Additional Overrides</p> <table border="0" style="width: 100%;"> <tr><td>Frequency Option</td><td>Use Element Frequency</td></tr> <tr><td>Frequency</td><td></td></tr> <tr><td>Generation Option</td><td>Use Element Generation Control</td></tr> <tr><td>Generation Control</td><td></td></tr> </table> <p style="text-align: center;"> <input type="button" value="OK"/> <input type="button" value="Cancel"/> <input type="button" value="Refresh"/> </p> </div> </div>	Employee ID	1234567	Empl Record	0	Name	<u>Robert McCall</u>	Element Name	ASGN INC PAY	Assignment Incentive Pay		Instance	1	<input checked="" type="checkbox"/> Assignment Is Active	Currency Code	USD	US Dollar	End Date		Process Order	999	Begin Date	01/01/2024	Previous End Date		<input type="checkbox"/> Allow Batch Update of End Date					Updated in Payroll Run	Calculation Rule	Amount	Amount		Amount Element		Amount Value		*Incentive Type	Remote and Austere Conditions	*Incentive Location	STA Menemsha	*Dependents?	Without Dependents	Frequency Option	Use Element Frequency	Frequency		Generation Option	Use Element Generation Control	Generation Control	
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AIP – Pre-commissioning Cutter Crews

Introductions This section provides the procedures for entering Assignment Incentive Pay for Pre-commissioning Cutter Crews (AIP-PCC).

Procedures See below.

Step	Action
1	<p>Click on the AD/RSV Payroll Workcenter tile.</p> 
2	<p>Select the Assignment Incentive Pay option.</p> 

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AIP – Pre-commissioning Cutter Crews, Continued

Procedures,
continued

Step	Action
3	<p>Enter the member's Empl ID and click Add.</p> <p>NOTE: If the member belongs to more than one component (i.e., Reservist and Civilian employee), ensure the Empl Record is the military record.</p> <div data-bbox="328 633 847 1014" style="border: 1px solid blue; padding: 5px;"> <p>Add Action Request</p> <p style="text-align: center;">Add a New Value</p> <hr/> <p>*Empl ID <input style="border: 1px solid red;" type="text" value="1234567"/> <input type="button" value="Q"/></p> <p>Empl Record <input style="border: 1px solid gray;" type="text" value="0"/> <input type="button" value="Q"/></p> <p style="text-align: center;">Add</p> </div>
4	<p>The Submit Assignment Incentive Pay action request will display. Read the directions and enter the appropriate data.</p> <div data-bbox="328 1128 1375 1541" style="border: 1px solid blue; padding: 5px;"> <p>Action Request</p> <p>Submit Assignment Incentive Pay</p> <p><u>Tasker, Harry</u></p> <p>Requesting Assignment Incentive Pay.</p> <div style="border: 1px solid red; padding: 2px;"> <ol style="list-style-type: none"> 1. Choose an Incentive Type. 2. Choose Dependents (Yes or No)? 3. Choose a Begin Date. The payment will be added during the pay period in which the Begin Date occurs. 4. Choose an End Date. It can be left blank for Assignment Incentive Pay types other than those related to Production Recruiter and Recruiter-In-Charge. If the End Date is not entered, then Assignment Incentive Pay continues until the End Date is entered. </div> <ol style="list-style-type: none"> 5. For Production Recruiter and Recruiter-In-Charge Assignment Incentive Pay Only (PR and RIC). <ul style="list-style-type: none"> o Begin and End Dates must be before the current month. o Begin Date must be the first day of the month. o End Date must be the last day of the month. o Begin Date and End Date must fall in the same month. o End Date is Required 6. Press Submit. <p>Click on this link to get additional information about the Type and for step-by-step instructions. https://www.dcms.uscg.mil/ppc/pd/da/</p> </div>

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AIP – Pre-commissioning Cutter Crews, Continued

Procedures,
continued

Step	Action																						
5	<p>Once all the data is entered, click Get details.</p> <p>NOTE: Dependents? – Not Applicable must be selected for this Pay Type to be processed. No other selectable options will not allow completion.</p> <table border="1" data-bbox="328 629 746 1144"> <tbody> <tr><td>PCC1</td><td>PCC - CGC Argus</td></tr> <tr><td>PCC10</td><td>PCC - CGC Melvin Bell</td></tr> <tr><td>PCC11</td><td>PCC - CGC David Duren</td></tr> <tr><td>PCC2</td><td>PCC - CGC Calhoun</td></tr> <tr><td>PCC3</td><td>PCC - CGC Hickory</td></tr> <tr><td>PCC4</td><td>PCC - CGC William Chadwick</td></tr> <tr><td>PCC5</td><td>PCC - CGC Warren Deyampert</td></tr> <tr><td>PCC6</td><td>PCC - CGC Maurice Jester</td></tr> <tr><td>PCC7</td><td>PCC - CGC John Patterson</td></tr> <tr><td>PCC8</td><td>PCC - CGC Douglas Denman</td></tr> <tr><td>PCC9</td><td>PCC - CGC William Sparling</td></tr> </tbody> </table> <div data-bbox="328 1178 1369 1451" style="border: 1px solid black; padding: 5px;"> <p>Request Details</p> <p>Pay Type: <input type="text" value="PCC3"/> <input type="button" value="Q"/></p> <p>Begin Date: <input type="text" value="01/01/2024"/> <input type="button" value="Calendar"/></p> <p>End Date: <input type="text"/> <input type="button" value="Calendar"/></p> <p>Dependents?: <input type="text" value="Not Applicable"/> <input type="button" value="v"/></p> <p><input type="button" value="Get Details"/></p> </div>	PCC1	PCC - CGC Argus	PCC10	PCC - CGC Melvin Bell	PCC11	PCC - CGC David Duren	PCC2	PCC - CGC Calhoun	PCC3	PCC - CGC Hickory	PCC4	PCC - CGC William Chadwick	PCC5	PCC - CGC Warren Deyampert	PCC6	PCC - CGC Maurice Jester	PCC7	PCC - CGC John Patterson	PCC8	PCC - CGC Douglas Denman	PCC9	PCC - CGC William Sparling
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AIP – Pre-commissioning Cutter Crews, Continued

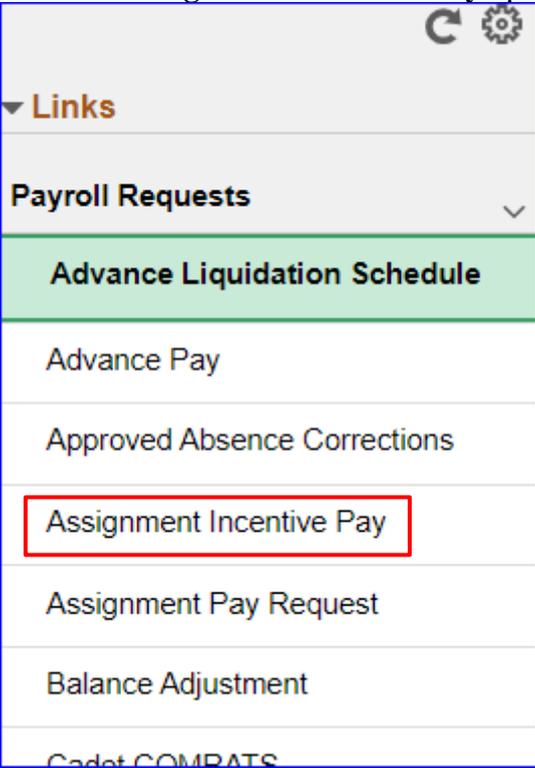
Procedures,
continued

Step	Action
6	<p>The Request Information section will populate.</p> <p>Enter any Comments as appropriate, then click Submit.</p> <div data-bbox="327 595 1370 920" style="border: 1px solid blue; padding: 5px;"> <p>Request Information</p> <p>Incentive Type: Pre-Commissioning Cutter Crews</p> <p>Incentive Details: CGC Hickory</p> <p>Dependents?: Not Applicable</p> <p>Incentive Mthly RT: \$200</p> <p>Comment: <input style="border: 2px solid red;" type="text"/></p> <p><input style="border: 2px solid red;" type="button" value="Submit"/> <input type="button" value="Resubmit"/> <input type="button" value="Withdraw"/></p> </div>
7	<p>The Request Status will update to Pending and the action request will be routed to the SPO for review/approval.</p> <div data-bbox="327 1032 1323 1429" style="border: 1px solid blue; padding: 5px;"> <p style="text-align: center;"><input type="button" value="Submit"/> <input type="button" value="Resubmit"/> <input type="button" value="Withdraw"/></p> <p>Assignment Incentive Pay</p> <p>Request Status: Pending</p> <p>Approvers</p> <div style="border: 1px solid gray; padding: 5px;"> <p>Pending</p> <p>Multiple Approvers</p> <p> CGHRSUP for User's SPO</p> </div> </div>
8	<p>Upon approval of the action request, review the member's EABPs to ensure the action request processed.</p>

AIP – Cutters Undergoing Maintenance Periods

Introduction This section provides the procedures for entering Assignment Incentive Pay for Cutters Undergoing Maintenance Periods (AIP-CMP).

Procedures See below.

Step	Action
1	<p>Click on the AD/RSV Payroll Workcenter tile.</p> 
2	<p>Select the Assignment Incentive Pay option.</p> 

Continued on next page

AIP – Cutters Undergoing Maintenance Periods, Continued

Procedures,
continued

Step	Action
3	<p>Enter the member's Empl ID and click Add.</p> <p>NOTE: If the member belongs to more than one component (i.e., Reservist and Civilian employee), ensure the Empl Record is the military record.</p> <div data-bbox="327 600 847 981" style="border: 1px solid blue; padding: 5px;"> <p>Add Action Request</p> <p style="text-align: center;">Add a New Value</p> <hr/> <p>*Empl ID <input style="border: 1px solid red;" type="text" value="1234567"/> <input type="button" value="Q"/></p> <p>Empl Record <input style="border: 1px solid gray;" type="text" value="0"/> <input type="button" value="Q"/></p> <p style="text-align: center;">Add</p> </div>
4	<p>The Submit Assignment Incentive Pay action request will display. Read the directions and enter the appropriate data.</p> <div data-bbox="327 1099 1374 1503" style="border: 1px solid blue; padding: 5px;"> <p>Action Request</p> <p>Submit Assignment Incentive Pay</p> <p><u>Moore, Hal</u></p> <p>Requesting Assignment Incentive Pay</p> <div style="border: 1px solid red; padding: 2px;"> <ol style="list-style-type: none"> 1. Choose an Incentive Type. 2. Choose Dependents (Yes or No)? 3. Choose a Begin Date. The payment will be added during the pay period in which the Begin Date occurs 4. Choose an End Date. It can be left blank for Assignment Incentive Pay types other than those related to </div> <p>Production Recruiter and Recruiter-in-Charge. If the End Date is not entered, then Assignment Incentive Pay continues until the End Date is entered.</p> <ol style="list-style-type: none"> 5. For Production Recruiter and Recruiter-In-Charge Assignment Incentive Pay Only (PR and RIC). <ul style="list-style-type: none"> o Begin and End Dates must be before the current month. o Begin Date must be the first day of the month. o End Date must be the last day of the month. o Begin Date and End Date must fall in the same month. o End Date is Required 6. Press Submit. <p>Click on this link to get additional information about the Type and for step-by-step instructions. https://www.dcms.uscg.mil/ppc/pd/da/</p> </div>

Continued on next page

AIP – Cutters Undergoing Maintenance Periods, Continued

Procedures,
continued

Step	Action																
5	<p>Once all the data is entered, click Get details.</p> <p>NOTE: Dependents? – Not Applicable must be selected for this Pay Type to be processed. No other selectable options will not allow completion.</p> <div data-bbox="327 600 912 1388" style="border: 1px solid blue; padding: 5px;"> <p>Search Results</p> <p>View 100 1-26 of 26</p> <table border="1"> <thead> <tr> <th>Assignment Incentive Type</th> <th>Description</th> </tr> </thead> <tbody> <tr><td>CMP1</td><td>CMP - CGC Aspen</td></tr> <tr><td>CMP2</td><td>CMP - CGC Eagle</td></tr> <tr><td>CMP3</td><td>CMP - CGC Harriet Lane</td></tr> <tr><td>CMP4</td><td>CMP - CGC Spencer</td></tr> <tr><td>CMP5</td><td>CMP - CGC Morro Bay</td></tr> <tr><td>CMP6</td><td>CMP - CGC Sequoia</td></tr> <tr><td>CMP7</td><td>CMP - CGC Hollyhock</td></tr> </tbody> </table> </div> <div data-bbox="327 1429 1370 1702" style="border: 1px solid blue; padding: 5px; margin-top: 10px;"> <p>Request Details</p> <p>Pay Type: <input type="text" value="CMP5"/></p> <p>Begin Date: <input type="text" value="02/01/2024"/></p> <p>End Date: <input type="text"/></p> <p>Dependents?: <input type="text" value="Not Applicable"/></p> <p>Get Details</p> </div>	Assignment Incentive Type	Description	CMP1	CMP - CGC Aspen	CMP2	CMP - CGC Eagle	CMP3	CMP - CGC Harriet Lane	CMP4	CMP - CGC Spencer	CMP5	CMP - CGC Morro Bay	CMP6	CMP - CGC Sequoia	CMP7	CMP - CGC Hollyhock
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CMP7	CMP - CGC Hollyhock																

Continued on next page

AIP – Cutters Undergoing Maintenance Periods, Continued

Procedures,
continued

Step	Action
6	<p>The Request Information section will populate.</p> <p>Enter any Comments as appropriate, then click Submit.</p> <div data-bbox="327 595 1370 918" style="border: 1px solid blue; padding: 5px;"> <p>Request Information</p> <p>Incentive Type: Cutters Undergoing Maintenance Incentive Details: CGC Morro Bay Dependents?: Not Applicable Incentive Mthly RT: \$200</p> <p>Comment: Start CMP Incentive Pay on 1 February 2024</p> <p>Submit Resubmit Withdraw</p> </div>
7	<p>The Request Status will update to Pending and the action request will be routed to the SPO for review/approval.</p> <div data-bbox="327 1032 1370 1509" style="border: 1px solid blue; padding: 5px;"> <p style="text-align: center;">Submit Resubmit Withdraw</p> <p>Assignment Incentive Pay</p> <p>Request Status Pending View/Hide Comments</p> <p>Approvers</p> <p>Pending Multiple Approvers ⌚ CGHRSUP for User's SPO</p> <p>Comments</p> <p>Basil Plumly at 01/18/24 - 4:02 PM Start CMP Incentive Pay on 1 February 2024</p> </div>
8	<p>Upon approval of the action request, review the member's EABPs to ensure the action request processed.</p>

Assignment Incentive Pay - Recruiters

Introduction This section provides the procedures for entering Assignment Incentive Pay for Recruiters in Direct Access (DA).

- Information**
- **Assignment Incentive Pay for Production Recruiters (AIP-PR)** – All recruiters permanently assigned to a recruiting office, except for the Recruiter-in-Charge, are designated as PR.
 - **Recruiters-in-Charge (AIP-RIC)** – Recruiters fully qualified as an RIC and permanently assigned to an RIC billet.
 - Current Pay Type choices:

PR1	AIP-PR, Ship 3
PR2	AIP-PR, Ship >= 4
RC1	AIP-RIC, Mission 100%
RC2	AIP-RIC, Mission > 100%, <= 125%
RC3	AIP-RIC, Mission > 125%

- Effective 01 OCT 2023, quarterly payments will be based upon achievement of monthly performance goals and entered into DA at the start of the next quarter. Different Pay Type choices may be selected for each qualifying month in the previous quarter and entered accordingly.

References [ALCOAST 359-23](#)

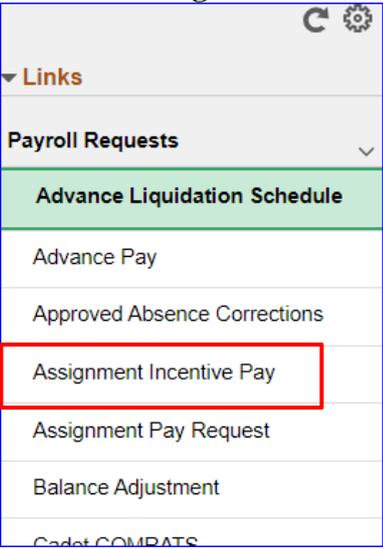
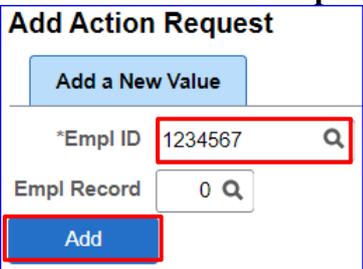
Procedures See below.

Step	Action
1	<p>Click on the AD/RSV Payroll Workcenter tile.</p> 

Continued on next page

Assignment Incentive Pay - Recruiters, Continued

Procedures,
continued

Step	Action
2	<p>Select the Assignment Incentive Pay option.</p>  <p>The screenshot shows a menu with a 'Links' section. Under 'Links', there is a 'Payroll Requests' dropdown menu. The 'Assignment Incentive Pay' option is highlighted with a red rectangular box.</p>
3	<p>Enter the recruiter's Empl ID and click Add.</p>  <p>The screenshot shows the 'Add Action Request' form. The '*Empl ID' field contains the value '1234567' and is highlighted with a red box. Below it, the 'Empl Record' field shows '0'. The 'Add' button at the bottom is also highlighted with a red box.</p>
4	<p>Read and enter data using the instruction in number 4 and 5.</p> <p>Action Request</p> <p>Submit Assignment Incentive Pay</p> <p><u>Ryan, Jack</u></p> <p>Requesting Assignment Incentive Pay</p> <ol style="list-style-type: none"> 1. Choose an Incentive Type. 2. Choose Dependents (Yes or No)? 3. Choose a Begin Date. <u>The payment will be added during the pay period in which the Begin Date occurs.</u> 4. Choose an End Date. It can be left blank for Assignment Incentive Pay types other than those related to Production Recruiter and Recruiter-in-Charge. If the End Date is not entered, then Assignment Incentive Pay continues until the End Date is entered. 5. For Production Recruiter and Recruiter-In-Charge Assignment Incentive Pay Only (PR and RIC). <ul style="list-style-type: none"> o Begin and End Dates must be before the current month. o Begin Date must be the first day of the month. o End Date must be the last day of the month. o Begin Date and End Date must fall in the same month. o End Date is Required. 6. Press Submit. <p>Click on this link to get additional information about the Type and for step-by-step instructions. https://www.dcms.uscg.mil/ppc/pd/da/</p>

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Assignment Incentive Pay - Recruiters, Continued

Procedures,
continued

Step	Action
5	<p>Once all the data is entered, click Get details.</p> <p>NOTE: Dependents? – Not Applicable must be selected for this Pay Type to be processed. No other selectable options will not allow completion.</p> <div data-bbox="352 633 1369 902" style="border: 1px solid blue; padding: 5px;"> <p>Request Details</p> <p>Pay Type: RC1</p> <p>Begin Date: 12/01/2023</p> <p>End Date: 12/31/2023</p> <p>Dependents?: Not Applicable</p> <p>Get Details</p> </div>
6	<p>The Request Information section will populate. Enter Comments as appropriate and click Submit.</p> <div data-bbox="352 1014 1369 1328" style="border: 1px solid blue; padding: 5px;"> <p>Request Information</p> <p>Incentive Type: Recruiter in Charge</p> <p>Incentive Details: AIP-RIC, Mission 100%</p> <p>Dependents?: Not Applicable</p> <p>Incentive Mthly RT: \$750</p> <p>Comment: Member achieved 100% mission support for the month of December 2023.</p> <p>Submit Resubmit Withdraw</p> </div>
7	<p>The Request Status will update to Pending and the action request will be routed to the SPO for review/approval.</p> <p>Repeat this process for each month of the previous quarter.</p> <div data-bbox="352 1473 1369 1798" style="border: 1px solid blue; padding: 5px;"> <p>Assignment Incentive Pay</p> <p>Request Status Pending View/Hide Comments</p> <p>Approvers</p> <p>Pending Multiple Approvers CGHRSUP for User's SPO</p> <p>Comments</p> <p>Jack Ryan at 01/18/24 - 3:04 PM Member achieved 100% mission support for the month of December 2023.</p> </div>
8	<p>Upon approval of the action request, review the member's EABPs to ensure all the action requests processed.</p>

19 January 2024